UKCS Conditions of Membership

These terms and conditions replace any contrary terms or conditions published by UKCS in relation to any membership subscription between you and us.

Member Benefits:

The UKCS is a friendly membership driven Society with low Membership Fees at £25.00 per year (2023). There are a range of benefits listed below and over time further benefits will appear as the society continues to expand its membership services.

There is a membership category where no fees are due: this has limited benefits and does not include discounted registration fees for the UKCS ASM.

As a full paid up member you will:

- have access the UKCS Academy Zone to access relevant to best practice publications in the promotion of continence
- benefit from significant membership discount on webinar events and study days/courses
- benefit from significant membership discount on annual conference fees
- able to apply for Certification or Re-certification in our certification schemes
- have access to research grants when available
- be able to apply for travel and conference bursaries when available
- be part of an effective clinical network of care for patients with reduced pelvic floor and urological and colorectal function throughout the United Kingdom
- be part of a forum for members of the multidisciplinary teams with an interest in urogynaecology, urology, coloproctology throughout the United Kingdom
- be able to attend the Annual General Meetings and vote on charity matters
- contribute to raising the standard of continence care throughout the United Kingdom

Membership Conditions:

Definitions and interpretation

1.1 The following terms have the references set out below:

"Trustees" refers to trust boards, governing bodies and academy committees.

"Membership Period" means a period of twelve calendar months (or other period where expressly agreed by the UKCS)

"Data Subject, Personal Data, Data Controller and Data Processor" shall have the meanings given to those terms respectively in the relevant Laws;

"You" and "your" means and refers to the of which you are a member and which you represent

"We" and "our" and "us" refers to the UKCS

Membership Benefits

- 2.1 Membership packages may vary from time to time according to the grade of membership held. UKCS current membership packages either free with limited benefits or full paid annual subscription with automatic renewal.
- 2.2 We reserve the right to change the benefits that apply to UKCS membership at any time and without prior notice.
- 2.3 Each UKCS Member requires their own subscription. Membership benefits cannot be shared who are not members of the UKCS.
- 2.4 Each UKCS Members is responsible for updating the details of their personal details, to ensure that they can receive their full benefit entitlement. Member's details can be updated through the membership management section of the website.

Membership Contract

- 3.1 Membership costs are subject to change on an annual basis every October.
- 3.2 When submitting an application for membership or membership renewal whether online or by some other means, you will be required to accept these terms and conditions. Our acceptance of your application which will create a legally binding contract between you and the organisation you govern and the UKCS incorporating these terms and conditions.
- 3.3 Once the contract has been created you will be liable to pay the Membership Fee.
- 3.4 Your 12-calendar month membership for the Membership Period will start on the date of registration or agreed date for commencement of your membership subscription.
- 3.5 The Membership Period commences on the date of registration or agreed date for commencement of membership subscription.
- 3.6 The Membership Period will be 12 calendar months. Thereafter, the membership shall be automatically renewed for successive periods of the same length unless you notify UKCS of termination, via email through the membership section on the website or to UKCS@indexcommunications.com, at least 30 days before the end of the I renewal period. Upon notice of termination the membership shall terminate upon the expiry date of the initial period or renewal period as applicable.
- 3.7 We reserve the right to suspend or terminate your membership on written notice if you fail to pay the Membership Fee on the due date for payment and remains in default over 30 days after an outstanding payment reminder has been issued.
- 3.8 In the event of termination of your membership for any reason, you shall pay in full for the membership or other benefits provided/taken as invoiced, there will be no proportional refund or credit given.
- 3.9 An invoice will be issued one calendar month prior to the membership subscription renewal date.

Payment of Membership Fees

Subscription payments become due as stated in 3.3 to 3.6 above.

Direct Debit: Members will be asked to set up Direct Debit for Membership Subscriptions: There is the opportunity to set up a Direct Debit facility to send annual subscriptions when they become due

On-line Payment: Debit and Credit card payments are accepted via your Membership Dashboard (UKCS does not accept American Express). Your statement will show payment to UK Continence Society.

BACS transfers, cheques, cash or Standing Orders are not accepted as payment methods:

In correct payments: there may be a discretionary administration charge of £30.00 for adjustments relating to incorrect payment of Membership Fees.

Cancellation and Refund

- 4.1 Cancellation of membership can be made in writing to ukcs@indexcommuications.com.
- 4.2 Membership fees are not refundable on cancellation.

UKCS Academy and other Member benefits

5.1 The UKCS' services are only available for fully paid up members practicing in the NHS or private medical sector.

Publications, Resources, Website and Online Webinars and other educational materials

- 6.1 All materials and information available on the UKCS website as part of its membership offer are for your private use only and must not be used directly or indirectly for commercial purposes of any kind without our prior written consent.
- 6.2 By becoming a member of the UKCS, you agree that you will not pass on or publish any UKCS guidance or information to any third parties without seeking advance written permission from the UKCS.
- 6.3 Unless otherwise stated UKCS own or share the copyright and any other intellectual property rights in all material on the UKCS website. Materials include, but are not limited to, the design, layout, look, appearance, graphics, and documents on this website, as well as other content such as articles and other text.
- 6.4 Whilst we try to ensure that the information on this website, in associated publications and the opinion given by our contributors via the UKCS Academy is current and correct no undertaking, representation, warranty or other assurance, express or implied, is made or given by or on behalf of the UKCS as to the reliability, accuracy or completeness of the information, opinions, advertising, data or other materials contained on this website or the advice. No responsibility or liability is accepted by UKCS for any such information, opinions, advertising or data.
- 6.5 Where the UKCS website contains links to other sites and resources provided by third parties, these links are provided for your information only, UKCS does not have any control over the contents of those sites or resources.

6.6 Written requests to use the information available on this website for commercial purposes may be submitted via email to ukcs@indexcommunications.com and should not be used until written agreement from the UKCS is obtained.

Data Protection

- 7.1 Each party shall where applicable only process Personal Data as defined in Section 1 (1) of the Data Protection Act 2018 for the purpose of fulfilling its obligation under this contract or in accordance with the express written instructions of the other. UKCS's Membership Privacy Notice can be found on the UKCS website.
- 7.2 UKCS will only process data that is relevant to UKCS membership services and is required in order to deliver UKCS membership services. A full list of UKCS membership services can be found on the UKCS website.

7.3 UKCS shall:

- 7.3.1 process the Personal Data in compliance with all applicable laws, enactments, regulations, orders, standards and other similar instruments
- 7.3.2 take all appropriate technical and organisational measures against the unauthorised or unlawful processing of the Personal Data and against the accidental loss or destruction of, or damage to, the Personal Data
- 7.3.3 notify the Client immediately if it becomes aware of any unauthorised or unlawful processing, loss of, damage to or destruction of the Personal Data
- 7.3.4 not store, process or transfer any Personal Data outside of the European Economic Area; and
- 7.3.5 ensure that all staff and others involved with processing any Personal Data, including Access Group, are subject to a relevant duty of confidentiality in respect of the Personal Data
- 7.4 The following types of Personal Data of the Member may be held electronically during the term of this Agreement:
- -full name
- -full postal address (personal or professional)
- -email address
- -telephone/mobile number(s)
- -job role(s)
- -when they became a Member
- -when they ceased to be a Member
- -information provided about themselves in connection with their membership or in connection with their use of the membership portal of the UKCS website.

("Shared Personal Data").

7.5 For UKCS shall ensure that adequate consent has been obtained from Members in order to perform UKCS 's obligations and that a copy of such consent is retained for as long as is reasonably necessary (and not more).

- 7.6 For individual membership UKCS shall ensure that adequate consent has been obtained in order to perform UKCS obligations and that a copy of such consent is retained for as long as is reasonably necessary (and not more).
- 7.7 UKCS shall procure that the following organisations or their successors shall implement and maintain during the subsistence of this Agreement all reasonable security measures to ensure that Personal Data provided by Members may not be subject to unauthorised access, alteration or deletion. These organisations will be bound by the same data protection conditions as are included in these UKCS Membership terms and conditions:

Various webinar service providers for the sole purpose of accessing materials Index Communications Meeting Services (Administration)
Survey Monkey (for UKCS surveys, optional for members)
Apricot Software (the website and Membership Platform)
UKCS (Management) Ltd (Conference and Webinar Management)

- 7.9 UKCS warrants that it has a valid registration with the Information Commissioner's Office which, by the time exchange of any Shared Personal Data is expected to commence, covers the intended data sharing pursuant to this Agreement, unless an exemption applies
- 7.10 respond to Subject Access Requests in accordance with the privacy and data protection laws
- 7.11 where applicable, maintain registration with all relevant data protection authorities to process all Shared Personal Data for the Agreed Purpose
- 7.12 UKCS will securely process data throughout the term of the agreement. UKCS will securely destroy all Personally Identifiable Data within three months of the termination of the agreement



United Kingdom Continence Society is a registered charity in England:

Charity Number: 1185694